

Serendipity Academy PTO

Board Meeting Agenda

For May 21, 2014

Attendees: Heather Randolph, Sherri Florek, Jody Hickey, John Hammagren, Jennifer Falacy, Ashleigh Richards, Sarah Riecken, Amity McDougal, Kelly Alfaro Haugen and Melissa Van Gorkom.

Approval of Minutes There was a motion made and seconded to approve the minutes. The vote was unanimous.

Budget Review – Treasurer’s Report: Jennifer F., Treasurer Jennifer provided an update and spreadsheet for the budget. The deposits during the month of may included \$117 for the stone soup donations, \$250 for golf lessons and \$2,849 for coffee sales. Payments/reimbursements were made to Kirstin Holstrom for consession purchases, Melissa Van Gorkom for teacher appreciation gift supplies, \$204 for Celebrations for chairs that were for stone soup musical and \$250 for Insurance. A copy of the record was given to everyone. A motion was made to approve the report and seconded.

Requests -

Art Supplies (paint) - A request was made for 10 containers of acrylic paint at \$5.22 each, so \$52.20 total + tax; a 25 lb bag of air dry clay for \$17.49 + tax; and four tool kits at \$8.39 each, so \$33.56 + tax as well as the shipping. A motion was made to approve the request to purchase the supplies using the pay pal account. The motion was seconded and approved unanimously by the board. Emily will purchase the supplies and provide the receipts to the board for the financial records.

Little Red Schoolhouse Sock Drive - The PTO was asked if they would like to participate in this program which collects socks, backpacks, underwear and other supplies for children who need assistance in our community. The board discussed making this a part of our July family event if families are interested in participating. More discussion will occur at the event planning meeting.

There was a request for the PTO to assist with the Eagle Store. The details as to the extent of the assistance is unknown. Jody will double check on the request for assistance and bring additional information back to the board as to what assistance is needed. If the request is for the PTO to assist with manning the store during the lunch hour, the board will send out a survey to determine which day may work best for parents so that we can get more parents involved next year.

Updates

Lacey Fun Fair & Parade Update - The group discussed the fun fair and parade events. The kids seemed to really love participating in the parade. There were a few lessons learned and Kelly is working to compile those so that we have them for future events. If anyone has any lessons learned to add, please send them in.

Teacher Appreciation Project Update - The teachers really enjoyed the teacher appreciation lunch and gifts provided by the PTO. Thanks to Ashleigh, Kelly and Melissa for their work on the books and for Chipolte for donating the burritos!

Golf Fundraiser - There was one more group that participated in the golf fundraiser. We are still waiting for the money from that. There is still the potential to do a few more, but we don't want to tap out our resource. Ashleigh will follow up with Brent about the ability to do more and a flyer. Kids can participate in lessons but a parent would have to be present for the lesson.

Coffee Update - We had great participation in the coffee fundraiser. There were a total of 304 bags sold which raises \$1,641 for the PTO. A big thanks to Ashleigh and Jennifer for their work in getting this fundraiser going and for all of the parents/kids who participated. The winners for the prizes will be announced by the school on Thursday and are as follows:

There are 19 students who will be invited to the Ice Cream Social

The top class was Mr. Hammagren's class with an average of 13 bags sold per student (and 100% participation)

The top student was Addison McDougal, Mrs. Zimmer's Class.

Kelly, Melissa and Jennifer will coordinate the pizza party with Mr. Hammagren's class.

Ashleigh and Jennifer will work with the school to plan the ice cream social and award the eagle bucks to Addison. They will check with the parents of those students to ensure any allergy issues are taken care of.

There was a motion made to spend up to \$75 on pizza and ice cream for the prizes for coffee sales.

The motion was seconded and approved unanimously.

Fourth of July Event (Parade & Fireworks) - Kelly contacted City of Tumwater who agreed that we can have access to do the property would need to do make placards. Want to gauge interest in participating in an event like that and then form a subcommittee to plan the event. There were enough folks at the board meeting interested in participating that the group decided to move forward with forming a subcommittee and planning. Kelly will send out an e-mail with some meeting dates/times and get this going.

Lock Box - We need to better secure the key for the lock box. Kelly will price out options for locking mailbox and making copies of keys. A motion was made to spend up to \$75 to get extra keys and a locking mail box. The motion was seconded and approved unanimously. Kelly will work on this before the next board meeting.

Board and Officer Elections - There was a discussion as to the timeframe for nominating/electing a board. The bylaws require that nominations be made prior to the general meeting where the vote will be made. The group discussed whether there would be time to do this before the end of the school year or if it should wait until September. It was determined that for this year it may be better to wait until September. The plan is to get the word out about the PTO when school starts and promote the general meeting right out of the gate to get folks interested in participating. Nominations can be made the first few weeks of school so that we can hold elections at the meeting. The plan will be for these board members to serve during the school year and so we will have another general meeting in March/April to provide the annual report etc. and elect new board members for the upcoming school year.

Limeberry - the PTO received a check for \$47, the amount of money made during the fundraiser in April.

Fundraiser Update - Ashleigh & Jennifer O.

- Car Wash - June 14th @ Serendipity Academy: The board discussed the needs for doing a car wash in June. It would take approximately 8-10 parents in two shifts and we would need to get brushes/rags/soap/posters. Brent has some, but we would need a few more. There were some concerns about the water run-off from the car wash if it was done at the Academy. In addition it was recommended to look at doing it somewhere else so that we can tap into the community and not tax our parents. The group discussed whether or not we should hold off on doing a car wash for now and potentially revisit it later this year or next year. The determination was made to hold off for now.
- Garage Sale - August 9-10th @ Serendipity Academy: Roxanne has volunteered to assist with coordinating this event. We will need to start getting the word out to parents so that they can collect items for the garage sale. The fundraising committee will work on this communication and a checklist for this event and the volunteers/supplies that may be needed for the next board meeting.

Roundtable

- 1-2 grade will have full classrooms and so the school is in need for more Chrome books - we will need to look for a grants or other options for more Chrome books (\$200 each). This will be one of the priorities when we receive our 501(c)3.
- The school would like to do a Musical again next year to include K-6. Since there will be more kids and parents, the school would like our help in looking into facility options to accomodate this event. It would be nice to see if we can get a business sponsor to assist with any rental/costume costs. This will be one of the priorities when we receive our 501(c)3. The event will likely be at the same timeframe that it was this year.
- Lacey Lions club will do free ear and eye test screenings at the school. They also recycle glasses so if the school wants to collect them we can get them to the Lions club who will provide them to children in need of them in other countries.
- The school got dictionaries donated from the Elks for 2-6th graders. Thank you Elks!
- Need to start thinking about planning for the scholastic book club... it will be the week before thanksgiving during the parent teacher conferences. Heather will check availability and let us know.

Next Meeting - June 18, 2014

Adjourn

Upcoming Events

JUNE

June 5 - Eagle Store

June 7 - Serendipity Academy Campout

June 11 - Serendipity Academy Date with Dads

June 12 - Soarin Up Ceremony

June 18 - SAPTO Board Meeting

JULY

July 4 - Tumwater Parade

July 16 - SAPTO Board Meeting

AUGUST

August 9-10 - Garage Sale

August 20 - SAPTO Board Meeting

August 27? - Serendipity Academy Ice Cream Social

SEPTEMBER

New School year - Member Recruitment

September 3? - First day of school

September 17 - SAPTO General Meeting and Elections for 2014-2015 school year